**Full-Time Policies and Procedures**

**Qualifications:** Mango’s Place Full-Time Program is for children ages 6 weeks to 3 years of age.

**The Full-Time Commitment/Qualifications:** Full-time care starts at the beginning of each week and is a weekly commitment. If you are scheduled 35 hours or more a week you are eligible for our full-time pricing benefits. Please inform a manager, prior to the start of the week, if your child meets the qualifications. Mango’s Place full-time pricing only includes our weekday hours and excludes extended hours.

**Membership:** Every child enrolled in the full-time program must be a member of Mango’s Place.

**Absenteeism:** Please call Mango’s Place no later than your scheduled drop off time to notify us if your child will be absent that day or late. If canceling two or more days in a week’s time frame, due to sickness, holiday, or vacation, the days missed will rollover into the following week. If weeks continue to be altered, the full-time pricing benefit will no longer be offered.

**Payment:** *Payment is due Monday morning for the week.* The cost is $290.00 per week for all ages.

**X\_\_\_\_\_\_\_**

**I have reviewed and received a copy of Mango's Place Full-Time Policies and Procedures**

Parent/Guardian signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date signed\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s name printed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s name printed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_